

St John's C of E Primary School



**Charging and
Remission
Policy**

Charging and Remission Policy

Rationale:

At St John's CE Primary School we wish all children to have equal access to activities which are relevant to their age range, needs and curriculum development. In order that some activities can take place it will be necessary for parents to make a voluntary contribution to cover the cost of the activity.

Voluntary Contributions:

For educational visits parents will be asked if they are prepared to make a voluntary contribution of a set amount. If parents agree to these contributions the cost of the educational visit will be met and it will be able to proceed. If there are insufficient funds to cover the cost of the visit, then it may have to be cancelled.

Charging:

Activities for children:

1. A charge could be made for out of school activities, e.g. specific awards/badges.
2. A charge would be made for specific materials e.g. for Technology, after parents have agreed they wish to own the finished product.
3. A charge would be made for board and lodging for any Outdoor Educational activities.
4. A charge would be made for loss of books, damage to, or breakage of equipment, if it was deemed this had not been caused accidentally.

Activities for Adults:

1. A letting charge - sufficient to cover school costs.
2. A charge of 10 pence (A4) and 20 pence (A3) will be made for all private photocopying.

Remission:

Remission of charges will occur for children whose families are in receipt of free school meals and children in the care of the local authority.

Lettings:

Are priced individually according to demand but generally charges are kept to a minimum in order to cover costs.

The Policy will be reviewed annually at Finance meeting or earlier in the event of any change in legislation.