



St John's Nursery



Dear Parents/Carers

Nursery Provision

This letter details the application process for children who would like to join our Nursery.

Please bring in your child's birth certificate - by providing us with a copy means that we are able to add your child's name to our Nursery waiting list. You will be given a nursery pack with forms to complete and general information for you regarding our Nursery.

From September 2017 the government made changes to Nursery provision for working parents. All children are entitled to 15 free hours of Nursery provision. We also offer a limited number of 30 hour places for eligible families. Government eligibility criteria can be found in this pack. We recognise that some families although entitled, may not wish to take up the additional hours and continue with the 15-hour provision only.

15 hour sessions are currently either morning sessions (8.45am until 11.45am) or afternoon sessions (12.15pm until 3.15pm).

30 hour sessions are currently 8.45am until 3.15pm and include lunchtime. (These times are subject to change)

There is a daily charge of £2 for our Nursery Lunch Club. This charge pays for the Play leader supervision and your child is required to bring a packed lunch to eat on the premises. However, if you do not wish for your child to attend the lunch club then you are welcome to take your child home for lunch.

Nursery places are usually offered around January time for the following September. Letters are sent out prior to offers being made to all parents/carers of children on the waiting list, asking if you still require a place in our nursery and for your preference of hours. These replies will have a deadline for parents to return. Once the deadline has passed firm offers will then be made. Late applications will be considered on a case by case basis should places be available.

Please do not hesitate to contact us should you have any further questions regarding our Nursery provision.

Yours sincerely

Mrs A Edwards

Business Manager

St John's CE Primary School

Head Teacher: Mr A C Mills

Brook Lane, Walsall Wood, Walsall, WS9 9NA

Tel: 01543 452197

Email: office@st-johns.walsall.sch.uk

website: www.st-johns.walsall.sch.uk